

Policy for the e-print archive for Nordic arts and humanities

Draft

This document describes the policy of the “Nordic e-print archive for arts and humanities” (“hprints” in short). The archive project is funded by Nordbib, part of NordForsk, which is an independent institution operating under the Nordic Council of Ministers for Education and Research.

The purpose of the project is to provide a policy and a technical infrastructure that permits Open Access to research within the arts and humanities, thereby resulting in a number of advantages with respect to the electronic accessibility and visibility of this research area. The aim is to make Nordic research available through an Open Access online electronic repository.

The project is hosted by the Copenhagen University Library (the Royal Library), and is managed by a consortium consisting of Oslo University (Norway), Copenhagen University (Denmark), Lund University (Sweden), Museum Tusulanum Press (Denmark), and the Royal Libray (Denmark).

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Who can submit material to the repository

1. Users must register in order to submit material to the repository: In principle anyone can register
2. Users should be endorsed by an existing user to be allowed to tag and comment on records. In some cases bulk endorsements, based on e.g. affiliation, will take place administratively
3. In principle, the material in the repository are free to read online and print for all, independent of registration status: However, in some cases electronic files may be restricted to screen view (due to publisher's or copyright restrictions)
4. Everyone can receive customized free email alerts and RSS feeds independent of registration status

What material may be submitted to the repository

1. All material relevant to research, published or not may be submitted to the repository (but see the disclaimer below): material without any particular interest to science will generally not be accepted
2. Peer-reviewed material should be clearly marked as such (here peer-review refers to international standards): E.g. preprints are not considered to be peer-reviewed even if they later will be
3. Regarding metadata, the author/registered user should submit as full a record as possible, but minimum of fields are mandatory
- 4.

If possible - i.e. existing and legal - a link to the publisher's version of the document should be supplied upon submission to the repository (the link may require additional login to a license requiring resource).

Additionally, on an administrative level bulk metadata will be harvested from selected institutional repositories and national research databases, based on affiliation and subject area, in order to provide access to those research materials through the archive's interface. Reversely, material submitted to the archive may also be harvested by other archives and accessible via other search engines.

The author's responsibilities

Registered users must pay special attention to the following before submitting material to the repository:

1. Regarding submission of files that have been produced by commercial publishers (e.g. downloaded via an online subscription to a scientific journal): Such files may only be submitted to the repository in the following circumstances

- a. if the publication occurred in an Open Access journal allowing self-archiving or so called “green Open Access”
- b. if the publisher has given explicit permission to self-archive exactly that particular document. If that is the case, the publisher should be acknowledged in the “comment” field upon submission to the repository. In the same way, other media files not published originally in the public domain, Creative Commons or similar, may only be submitted following an explicit permission from the holder of the legal copyrights to the material.

2. Regarding depositing/submitting an author’s file, i.e. a file produced directly by the authors or by her team or institution: Before submission the author/registered user should check whether the copyrights to the material has been given (or will be given) to a publisher, and if so, what the details of the copyright entails, e.g. if the right to electronically reproduce or copy the material are not part of such an agreement.

Additionally, authors who’s work is funded by private or public research foundations should be aware of the foundations’ rules and regulations regarding publishing, self-arching and copyrights: Some foundations require self-archiving or Open Access publishing, while others may have the opposite policy.

Disclaimer

The repository consortium does not endorse the viewpoint of any deposited research, nor does it guarantee its academic correctness.

With respect to documents available from the repository, the repository consortium provides no warranty, express or implied, nor do we assume any legal liability or responsibility for the accuracy, completeness, or validity of any information contained therein. Similarly, there are given no guarantee as to whether the use of the mentioned documents does not infringe privately owned rights.

Copenhagen, June 18th 2007